

## INSTRUCTIONS FOR PRINTING

### SCIIP Project Signage and Celebratory Check

#### SCIIP Project Sign

##### How to Include SCIIP Sign Specs in Construction Contract Bid Package

**First, sign must be itemized on Bid Form** – line item should be added reflecting signage (ex. SCIIP Construction Sign, for 1 LS)

##### Second, include SCIIP Project Sign Specifications in the Technical Specifications section:

Although a SCIIP project sign is not required as part of the SCIIP grant, grantees are encouraged to erect, and maintain in good condition, a project sign according to the specifications as provided herein. The project sign is an eligible expense which can be paid for using SCIIP grant funds. To the extent practical, the sign should be a free-standing sign. Project signs shall not be located on public highway rights-of-way. Location and height of signs will be coordinated with the local agency responsible for highway or street safety in the project area, if any possibility exists for obstructing vehicular traffic line of sight.

The contractor shall source, erect, and maintain in good condition a project sign according to the specifications set forth below:

Size: 4' x 8' x 3/4"

Materials: Exterior grade/MDO plywood (APA rating A-B)

Supports: 4" x 4" x 12" posts with 2" x 4" cross bracing

Erection: Posts shall be set a minimum of three feet deep in concrete footings that are at least 12" in diameter.

Paint: Outdoor enamel

Artwork: Please only use the approved artwork provided by South Carolina Rural Infrastructure Authority. Digitally packaged artwork includes:

- .jpg sample of artwork to notate custom fields
- .indd file of artwork for printer\*
  - Grantee should specify official name of project.
  - Grantee should provide high-resolution logo or official name of grantee organization.

*\*Most grantees will not have the proper computer software to open the .indd file, but be sure to select a printer who can work in this format. The .jpg and .pdf files are provided as image samples only and should not be used for printing purposes.*

Project signs will not be erected on public highway rights-of-way. If any possibility exists of obstruction to traffic line of sight, the location and height of the sign will be coordinated with the local agency responsible for highway or street safety in the area.

The South Carolina Rural Infrastructure Authority may permit modifications to these specifications if they conflict with state law or ordinances.

## SCIIP Celebratory Check

Size: 60" x 30"

Materials: Vinyl printed on corrugated plastic

Artwork: Please only use the approved artwork provided by South Carolina Rural Infrastructure Authority. Digitally packaged artwork includes:

- .jpg sample of artwork to notate custom fields
- .indd file of artwork for printer\*
  - Grantee should specify:
    - Date
    - Name of municipality on the "Pay to the order of" line
    - Dollar amount of grant award
    - Official project name on the "Memo" line

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